

KENTUCKY BOARD OF EMBALMERS AND FUNERAL DIRECTORS

February 08-10, 2016

A regular meeting of the Kentucky Board of Embalmers and Funeral Directors was held at the Hyatt Regency in Lexington, KY on Monday-Wednesday, February 8-10, 2016.

MEMBERS PRESENT

Danny L. Percell
Morris Coffey
Jack "Sonny" Meyer
Woodford R. Porter, Jr
John Evans

OTHERS PRESENT

Kathleen Schell, Board Counsel
Dale Powell, State Inspector
Kanetha Dorsey, Executive Director
Sara Sparks, Clerk

Co-Chairman, Sonny Meyer, called the meeting to order at 5:05 P.M. on Monday, February 08, 2016 in the Thoroughbred Room 8 at the Hyatt Regency in Lexington.

ESTABLISHMENTS

Barr House Tributes: Emily Gaunce came before the Board to seek a visitation and ceremonial license for an establishment in Paris, KY. The inspector informed the Board that it would not pass an inspection to be open. Mr. Coffey made a motion to table the application until the inspection could be passed. Mr. Porter seconded the motion and it was carried 4-0.

APPRENTICES

Elaine Kincaid: Met with the Board with her supervisors, Leigh Ann Dickerson-Lewis and Keith Dillon, from Milward Funeral Directors in Lexington, KY. She is applying for both Funeral Director and Embalmer apprenticeship. Mr. Porter made the motion for the apprenticeship be approved, Mr. Coffey seconded the motion and it was carried 5-0.

Mark Sadowski: Met with the Board with his supervisor, Lonnie Reppert, from Reppert Funeral Home and Cremation in Berea, KY. He is applying for both Funeral Director and Embalmer apprenticeship. Mr. Coffey made the motion for the apprenticeship be approved, Mr. Evans seconded the motion and it was carried 5-0.

Kari Ann Johnson: Met with the Board with her supervisor, Jeff Johnson, from Lusk-McFarland Funeral Home in Paris, KY. She is applying for both Funeral Director and Embalmer apprenticeship. Mr. Porter made the motion for the apprenticeship be approved, Mr. Coffey seconded the motion and it was carried 5-0.

Travis Brown: Met with the Board for a change of supervisor and location. Mr. Brown is applying to move his apprenticeship to Kerr Brothers Funeral Home in Lexington and his supervisor to be Thomas Morton. Mr. Evans made the motion for the changes be approved, Mr. Coffey seconded the motion and it was carried 5-0.

RECIPOCALS

Daniel Hanshel: Met with the board to get reciprocal approval to take the March exam for Funeral Home Director and Embalmer Licenses. Mr. Coffey made the motion that he be approved, Mr. Porter seconded the motion and it was carried 5-0.

Chairman Percell recessed the meeting at 7:20 P.M. to return at 9:00 A.M. on Tuesday, February 08, 2016.

TUESDAY, FEBRUARY 8, 2015

Chairman Percell called the meeting back into session at 9:08 A.M. in the Thoroughbred Room 8 at the Hyatt Regency.

A motion was made by Mr. Meyer to approve the January minutes with any corrections needing to be made. Mr. Porter seconded the motion, it was carried 5-0.

DALE POWELL'S REPORT

Mr. Powell submitted his report to the Board members. A motion was made by Mr. Porter to approve the Inspector's report with any corrections needing to be made. Mr. Evans second the motion, it was carried 5-0.

J.C. Kirby Funeral Home: Mr. Powell reported that he went the location on Broadway in Bowling Green, KY. This location is listed as a Full Service Establishment but there is no prep room in the building. Mr. Powell was informed they use the J.C. Kirby Care Center that is located nearby. Mr. Porter made a motion that Counsel Schell write a letter explaining that an embalming room must be added to one of the locations which is licensed as a Full Service Establishment and to summons the managers to come to appear at the next Board meeting to discuss the issue. Mr. Meyer seconded the motion and it was carried 5-0.

Smith Funeral Home: Mr. Porter made a motion for the managers and apprentice appear before the Board to discuss the conditions of the prep room. Mr. Coffey seconded the motion and it was carried 5-0.

COUNSEL SCHELL UPDATES

Robert Grevious: Agreed Order is signed and fine is paid.

Elliott Mortuary: A telephonic prehearing conference is scheduled for February 15, 2016.

Saber Management: The Board is meeting with Saber Management and counsel to discuss any possible ideas for an agreement.

Evergreen Funeral Home: Mr. Porter motioned for an administrative complaint be issued. Mr. Coffey seconded the motion and it was carried 4-1.

Neptune Society: Has agreed to take necessary steps to become a Full Establishment. Mr. Meyer made a motion for the agreement to be approved and give 30 days to comply. Mr. Coffey seconded the motion and it was carried 5-0.

Blackburn and Ward: A hearing has been set with a three Judge Panel and no oral arguments.

Department of Revenue: Counsel Schell suggested that if the Department of Revenue contacts the Board office with an individual that owes money, we do not let them renew their license until the individual is clear of all payments. Mr. Porter made a motion that we follow that ruling. Mr. Coffey seconded and it was carried 5-0.

COMPLAINTS

Bowling Funeral Home: Mr. Evans made a motion for the complaint to be dismissed. Mr. Coffey seconded the motion and it was carried 5-0.

DISCUSSION

Rodgers-Awkard-Lyons Funeral Home: Came before the Board for a change of manager for the establishment and a change of supervisor for the apprentice, Clarence Benboe. The funeral home applied for Wanda Grevious to become the Funeral Director manager and Robert Grevious to become the Embalmer manager. Mr. Porter made the motion for the change be approved. Mr. Meyer seconded the motion and it was carried 5-0. Mr. Benboe could not attend due to a family illness to discuss his request for change of supervisor for his apprenticeship. The Board office received a letter from Mr. Benboe on January 7, 2016 saying he no longer is serving his Embalmer apprenticeship but will be continuing his Funeral Director apprenticeship. He also requested Wanda Grevious to be his supervisor. Mr. Porter made a motion for the request be approved. Mr. Meyer seconded the motion and it was carried 5-0.

Brandon Haddix: Brandon Haddix met with the Board to discuss regarding advertising in his area as a trade embalmer. The Board advised Mr. Haddix of the applicable laws regarding advertising.

Alan Adolphson: Mr. Coffey made a motion to allow Mr. Adolphson take the exams to reinstate his Funeral Director and Embalmer licenses. Mr. Meyer seconded the motion and it was carried 5-0.

ESTABLISHMENTS

Grayson Funeral Home and Cremation Services: Chelsea and Steven Whitt met with the Board to apply for a Visitation and Ceremonial license for an establishment in Grayson, KY. Mr. Porter made the motion for the establishment be approved upon passing inspection. Mr. Evans seconded the motion and it was carried 5-0.

APPRENTICESHIP COMMITTEE

Timothy Tye: Came before the committee to discuss continuing his apprenticeship where he left off when he left O'Neil-Lawson Funeral Home. His supervisor, Mark Lawson, sent a letter to the Board office stating Mr. Tye had left the Funeral Home, but Mr. Tye never sent a letter. He stated he had to go and take care of some medical issues. The Committee recommended he get a letter from his doctor and meet with the committee at the next Board meeting.

Elizabeth Lawler: Came before the committee with her supervisor, George Ratterman, from Ratterman Funeral Home to discuss the Agreed Order that was issued due to Ms. Lawler's calendar not being up to date. Mr. Ratterman had some questions before signing the order. The Board recommended to give Mr. Ratterman 10 days to sign the Agreed Order. Mr. Meyer made the motion to approve the recommendation. Mr. Coffey seconded the motion and it was carried 5-0.

APPRENTICES

Brittany Zornes: Met with the Board with her supervisors, William Waddell and Steve Whitt, from Globe Funeral Chapel in Olive Hill, KY. She is applying for both Funeral Director and Embalmer apprenticeship. Mr. Meyer made the motion for the apprenticeship be approved, Mr. Coffey seconded the motion and it was carried 5-0.

Viola Waddell: Met with the Board with her supervisor, William Waddell, from Globe Funeral Chapel in Olive Hill, KY. She is applying for Funeral Director apprenticeship. Mr. Meyer made the motion for the apprenticeship be approved, Mr. Coffey seconded the motion and it was carried 5-0.

Edward Schrage: Met with the Board with his supervisor, Sara Bray, from Evergreen Funeral Home in Louisville, KY. He is applying for a Funeral Director apprenticeship. Mr. Porter made the motion for the apprenticeship be approved, Mr. Evans seconded the motion and it was carried 5-0.

Lori Oehler: Met with the Board with her supervisor, Sara Bray, from Evergreen Funeral Home in Louisville, KY. She is applying for a Funeral Director apprenticeship. Mr. Porter made the motion for the apprenticeship be approved, Mr. Evans seconded the motion and it was carried 5-0.

Kenneth Nance: Met with the Board with his supervisor, Michael Hart, from Hart Funeral home in Corbin, KY. He is applying for both Funeral Director and Embalmer apprenticeship. Mr. Evans made the motion for the apprenticeship be approved, Mr. Coffey seconded the motion and it was carried 5-0.

Brian Wainer: Met with the Board with his supervisor, Rick Morgan, from Morgan's Funeral Home in Princeton, KY. He is applying for both Funeral Director and Embalmer apprenticeship.

Mr. Evans made the motion for the apprenticeship be approved, Mr. Coffey seconded the motion and it was carried 5-0.

Jenna Wainer: Met with the Board with her supervisor, Rick Morgan, from Morgan's Funeral Home in Princeton, KY. She is applying for a Funeral Director apprenticeship. Mr. Evans made the motion for the apprenticeship be approved, Mr. Porter seconded the motion and it was carried 5-0.

Sasha Story: Met with the Board with her supervisor, Sandy King, from Milner-Orr Funeral Home in Paducah, KY. She is applying for a Funeral Director apprenticeship. Mr. Evans made the motion for the apprenticeship be approved, Mr. Porter seconded the motion and it was carried 4-0.

Markea McKendree: Met with the Board with her supervisor, John Bufford, from Milner-Orr Funeral Home in Paducah, KY. She is applying for both Funeral Director and Embalmer apprenticeship. Mr. Evans made the motion for the apprenticeship be approved, Mr. Porter seconded the motion and it was carried 4-0.

EXAM LIST

Mr. Porter made a motion the March exam list be approved, Mr. Coffey seconded the motion and it was carried 5-0.

TAKING THE FUNERAL DIRECTORS EXAM

Alan Adolphson, Cincinnati. Elaine Auer, Louisville. Amy Back, Totz. Ashley Baker, Bellevue. Ronald Baldwin, Bowling Green. James Bethurem, Louisville. Renee Byrd, Versailles. Jacob Carmack, California. Hilary Clark, Owensboro. Aimee Grayson, Clay City. Jeffrey Greenwood, Central City. Thomas Hisle, Louisville. John Eric Phelps, Bowling Green. Crockett Reed, Greenup. Samantha Rice, Whitesburg. Joshua Richardson, Tompkinsville. Linda Robinson, Louisville. Reggie Sims, Louisville. Ethan Spurlin, Stanford.

Reciprocal: Aaron Scott, Indiana. Daniel Hanshel, Indiana.

TAKING THE EMBALMERS EXAM

Alan Adolphson, Cincinnati. Elaine Auer, Louisville. Amy Back, Totz. Ashley Baker, Bellevue. Renee Byrd, Versailles. Brandon Catchen, Erlanger. Michael Gary, Lewisburg. Thomas Hisle, Louisville. Crockett Reed, Greenup. Samantha Rice, Whitesburg. Ethan Sprulin, Stanford.

Reciprocal: Daniel Hanshel, Indiana.

C.E. PROGRAMS APPROVED

- ICCFA: 2016 Annual Convention & Exposition
- Insight Institute: Certified Funeral Celebrants
- FDAK: Ethical Fitness
- FDAK: Spring District Meeting
- NFDA: Focus on OSHA: Hazard Communication & Blood borne Pathogens Compliance
- NFDA: Cremation Retreat 2016

- NFDA: Certified Preplanning Consultant
- NFDA: Meet the Mentors Program 2016
- NFDA: Certified Crematory Operator Program (3 Dates)
- NFDA: 2016 Professional Women's Conference
- International Order of the Golden Rule: 2016 Young Professionals Event-Fresh Approaches
- International Order of the Golden Rule: 2016 Annual Conference & Supplier Showcase
- Selected Independent Funeral Homes: 2016 Spring Management Summit

DISCUSSIONS

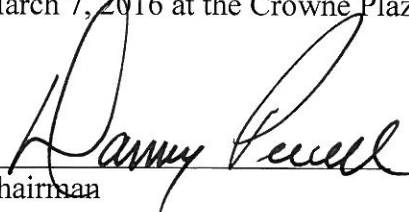
Kanetha Dorsey discussed renewal process and described online renewals in detail.

Chairman Percell recessed the meeting at 6:20 P.M. to return at 2:30 P.M. on Wednesday, February 10, 2016.

WEDNESDAY, FEBRUARY 10, 2016

Chairman Percell called the meeting to order at 2:25 P.M. with all board members present as well as Counsel Schell, Kanetha Dorsey, Counsel Bissel, David Hasselhof from Saber Management and Scott Colbern, arbiter. The two parties met to discuss the Saber Management matter. The Arbiter heard both sides before an FTC issue came up that must be resolved before moving forward.

Chairman Percell adjourned the meeting at 5:20 P.M. The Board will meet again on Monday, March 7, 2016 at the Crowne Plaza.



Chairman



Clerk